



## FCMS Board of Directors Meeting Agenda

**Date:** March 24, 2016

**Time:** 5:30-7:30 PM

**Location:** At the school (1900 S. Taft Hill, Fort Collins), in Ms. Schiller's room (Lower Floor Annex)

**5:30 – 5:35** Welcome and Reading of Vision, Mission and Values (Mr. Sanderson)

**5:35 – 5:40 Consent Agenda:** Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: "I move that the Board approve and adopt the recommended actions for the items on the consent agenda."

- Approve agenda for today's meeting.

*Recommended action: Adopt the agenda for the March 24, 2016 FCMS Board meeting.*

Attachments: FCMS\_Agenda\_March\_24\_2016\_FINAL.pdf

- Adopt meeting minutes from the February 18, 2016 Board meeting.

Attachments: FCMS\_Board\_Meeting\_February\_18\_2016\_minutes FINAL.pdf

*Recommended action: Adopt the minutes from the February 18, 2016 FCMS Board meeting.*

### **5:40 – 5:50 Community Comment**

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated.

### **5:50 – 6:10 Facilities** (Presentation and possible Vote; Ms. Tellez)

- Long-term facilities needs
  - Update from facilities meetings since the last Board meeting.
  - Next steps.
- Meeting short-term needs around Westminster Presbyterian Church

Motion: TBD.

**6:10 – 6:30 Financial Report and Draft FY16-17 Budget** (Presentation and Vote; Mr. Danielson).

- Status report on FY16 budget and how our understanding of the current year budget is influencing thinking on the FY17 budget.
- FY17 budget: review and approval of draft budget.

*Motion: The FCMS Board moves to adopt the draft budget as presented in “FCMS FY16-17 Budget DRAFT” to be submitted to Poudre School District by April 15 for their review, per section 7.2.7 of our charter contract.*

Attachments:

- 2-16 Balance Sheet.pdf
- 2-16 Rev & expenditures.pdf
- 2-16 Check-Debit Register.pdf
- FCMS FY16-17 Budget DRAFT.pdf

**6:30 – 6:40 Head of School Report** (Presentation; Mr. Vincent)

- Enrollment and wait list status.
- Update on staffing, including hiring new staff for two additional classrooms and additional administrative staff required due to split facility.

Attachment:

- Enrollment Count With Wait List March 2016.pdf

**6:40-7:00 Bylaws revisions** (Presentation and Discussion; Mr. Sanderson)

- Completing our 501(c)(3) application requires Board adoption of dated bylaws. Prior to putting the by-laws to a vote, we need to make multiple revisions to our existing bylaws, which were adopted by default as part of our Charter application. Most of the revisions we need to make are formulaic and will not require discussion. There are a few items, however, that require Board input. Mr. Sanderson will explain these items and seek Board input.

Attachments:

- Memo describing changes and decision points.
- Bylaws revision—redline version.
- Bylaws revision—clean version with marginal comments.

**7:00 – 7:20 Executive Session**

*Motion: The FCMS Board will move into Executive Session to discuss a personnel issue which is allowable use of Executive Session per C.R.S. § 24-6-402(4).*

**7:20 – 7:25 Policy Regarding Supervision of Relatives** (Vote, if needed; Ms. Federman)

Motion(s): TBD.

**7:25-7:30 Conclude meeting** (Vote; Mr. Sanderson)

Motion: The FCMS Board moves to adjourn the March 24, 2016 board meeting.