



FCMS Board of Directors Meeting Agenda

Date: April 21, 2016

Time: 5:30-8:00 PM

Location: At the school (1900 S. Taft Hill, Fort Collins), in Ms. Schiller's room (Lower Floor Annex)

5:30 – 5:35 Welcome and Reading of Vision, Mission and Values (Mr. Sanderson)

5:35 – 5:40 Consent Agenda: Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: "I move that the Board approve and adopt the recommended actions for the items on the consent agenda."

- Approve agenda for today's meeting.

***Recommended action:** Adopt the agenda for the April 21, 2016 FCMS Board meeting.*

Attachments: FCMS_Agenda_April_21_2016_FINAL.pdf

- Adopt meeting minutes from the March 24, 2016 Board meeting.

Attachments: FCMS_Board_Meeting_March_24_2016_minutes FINAL.pdf

***Recommended action:** Adopt the minutes from the March 24, 2016 FCMS Board meeting.*

5:40 – 5:50 Community Comment

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated.

5:50 – 6:00 Head of School Report (Report, Mr. Vincent)

- Hiring status
- Enrollment status
- UIP development--status

6:00 – 6:25 CSSI review (Report; Mr. Sanderson and Mr. Vincent)

- Standards 9-10: Decide upon next steps for Board (Board self-assessment; Strategic planning)
- Standards 1-8: Frank's assessment of feedback, especially as it relates to Board engagement (e.g., tracking academic progress)

6:25-6:35 Bylaws (Vote; Mr. Sanderson)

- The FCMS Bylaws have not been revised since the first version that was adopted by default as a part of the Charter application. The Bylaws have now been substantially revised to increase their alignment with the vision and functional needs of the school.

Motion: The FCMS Board hereby adopts the Fort Collins Montessori School bylaws date April 16, 2016. In adopting these bylaws, the Board also adopts a revision of the School Accountability Committee description and the Nominating Committee description.

6:35 – 7:00 Facilities (Report; Ms. Tellez)

- Long-term facilities needs
 - Update from facilities meetings since the last Board meeting.
 - Next steps.
- Status of Westminster Presbyterian Church tasks
- Ideas for stakeholder communication and engagement

Motion: TBD.

7:00 – 7:20 Finances (Report and Vote; Mr. Danielson).

- Current status
- FY17 PPR changes and impact on our budget.
- PSD Bond issue
- Need / desire to increase enrollment (pros and cons)
- Maximum amount we approve for hiring of a pedagogical consultant.
- Revisions to financial policy: The facilities committee has requested adjustments to financial policy to ease contracting for both WPC and long-term needs.

Motion: TBD.

Attachments:

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7:20 – 7:35 Head of School Report (Presentation; Mr. Vincent)

- Enrollment and wait list status.
- Update on staffing, including hiring new staff for two additional classrooms and additional administrative staff required due to split facility.

Attachment:

- Enrollment Count With Wait List March 2016.pdf

7:35 – 7:45 Bylaws revisions (Presentation and Discussion; Mr. Sanderson)

- Completing our 501(c)(3) application requires Board adoption of dated bylaws. Prior to putting the by-laws to a vote, we need to make multiple revisions to our existing bylaws, which were adopted by default as part of our Charter application. Most of the revisions we need to make are formulaic and will not require discussion. There are a few items, however, that require Board input. Mr. Sanderson will explain these items and seek Board input.

Attachments:

- Bylaws revision—redline version.
- Bylaws revision—clean version with marginal comments.

7:45 – 7:55 Board transition (Discussion; Mr. Sanderson)

- Mr. Sanderson has announced his decision to resign from the Board no later than the end of the July Board meeting. During this agenda item, we will discuss if we need a transition plan, and, if so, what will be the outlines of that plan.

7:55-8:00 Conclude meeting (Vote; Mr. Sanderson)

Motion: The FCMS Board moves to adjourn the April 21, 2016 board meeting.