



Sept 11, 2014

FCMS Board Minutes

FCMS School

4:00-4:10 Welcome and Reading of Vision and Mission
Approve the minutes from Aug 13

4:10-4:15 Public Comment No public represented

4:15-4:20 Welcome to new Board member - Jennifer Schiller, faculty rep, and overview of board participation as *ex officio* member

4:20-4:35 Head of School Report
Enrollment as of Sept 11, 2014

Elementary

Lost two children due to a move to Texas.

New – one 1st grader; two 2nd graders (twins)

Elementary is nearly full.

1st – 14 (15 limit)

2nd - 9 (12 limit)

3rd - 6 (6 limit)

Primary

New – two 3-year olds

6 parent tours this week

3 parent tours next week

3s – 9

4s - 4

Ks Full – 12

Ks ½ - 2

Frank, how are families hearing about us? Website and word of mouth. Facebook is active with new *likes* everyday.

Recruitment Plan –

- discuss Enrollment Event 9/9/14, no shows
 - upcoming Open Houses, need to re-schedule
 - Enrollment Events (more in Sept??) – how to get the word out, advertisement of? Loveland newspaper – there is an interest in FCMS from Loveland families
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- We need to waitlist elementary
 - We need to focus on 3s and 4s.
 - We need to encourage to parent promotional engagement.

We need clarification on enrollment of children who applied for enrollment 1-3 years in advance. How does full enrollment and the lottery affect these children?

Before After Care Program – financials

- \$5 charge per hour per child, paid in advance
- We bill by the even hour.

Staffing – FVincent reported on how instruction is going, and on staffing needs

Internet service due Sept 24

Charter school meeting next Tuesday, Sept 16

4:35 – 4:50 **Revised Budget** as prepared by SGC and VBE – John – financials next month and SG to attend meeting

4:50 – 5:00 **Private Fund Raising Plan** – John

- Financial report will be made monthly
- We must form a finance committee – what is the role of the finance committee?
 - Should not be responsible for the financial operations, but should simply oversee the budget.
- Fundraising committee
- School Accountability Committee
- Non-profit building corporation
- Non-profit 501 c 3 application – status

5:00-5:20 **EXEC. SESSION: FCMS Work Agreements; Board Process: Hiring**

5:20-5:25 Board Trainings – Needs?

5:25-5:30 Closing and Adjourn