

FCMS Board Meeting Minutes

Poudre River Public Library

June 19, 2014

Attendance: Board members Ronnie Estelle, Lorie Federman, Kathy Lynch, John Sanderson
Head of School Frank Vincent

4:00 - 4:10 **Welcome and Reading of Vision and Mission** - President of Board
Review and Approve Minutes of June 12, 2015

4:10- 4:15 **Public Comment**

4:15 – 4:50 **Enrollment Work Session and Budget Discussion**

Preferred Enrollment:

2 primary classes (54 children; 36 preschoolers, 18 K's) and
1 elementary (27 children) classroom

Under this scenario we need 22 more full time preschoolers

Worse case scenario:

1 primary (46 children; 30 preschoolers and 16 K's) and
1 elementary (30 children);

Under this scenario we need 16 more full time preschoolers and 2 more elementary students (we have these on a waitlist).

Director certified primary person Equivalent to current guide salary range.

Discussed the need for an early childhood director qualified teacher, which will be either the lead or assistant teacher.

4:50 - 5:10 **Work priorities: Board discussion and update from HOS**

Recruitment plan -

Open House Event (how many, where?)

Dates: Wed, July 9; Tue, July 15; Wed, July 30

Location: Spring Creek Garden

Program – Q and A; Demo Classroom in Public Space – decided that next year is better for this.

Advertising: Fort Collins Magazine, ValuPak, Recreator, July 4 Parade, The Coloradoan, parent word-of-mouth,

Certificate of Occupancy – no later than August 1 to PSDistrict

Based on state fire inspection agency and should be expedited successfully.

City Planning Dept

Minor Amendment

Traffic Memo or traffic study....we will need to do a traffic memo (\$1,000).

Childcare Licensing

Playground Work Tasks

Church will remove equipment
FCMS will fill playground and install fence
Director Certified Guide

Hires: Director Certified Person and Assistants

Work Agreements

Calendar

Family Outreach and Coordination

Committees

Parent Group

5:10 – 5:15 Technical Assistance Training:

Update = Board Secretary will complete the three remaining modules by June 30.

Business manager training with FCMS Accountant – 4-6 hrs for Board President

Webinar to watch for final YR 1 Governance Training

Volunteer to do – approx 3-4 hrs.

HOS Mentorship hours and AMC events completed

5:15-5:25 scheduling of summer and fall Board meetings

June 26, 4-5:30pm

July 16, 4-5:30pm (Tentative)

July 29, 4-5:30pm

Aug 13, 4-5:30pm

Aug 28, 4-5:30pm

Sept 11, 4-5:30pm 2nd Thursday of every month

Training with Nora Flood 4 hours

Week of July 15, 16, 17, 5-9pm or week of July 21

5:30 Closing and Adjourn