

February 28, 2014 Fort Collins Montessori School Board Minutes

Location: Poudre Valley Public Library, Downtown, Collaboration Room

Attending Board members: Board President Estelle, John Sanderson, Lorie Federman.

Visiting: Lois Olson, Ocean Engen.

Future meeting dates/times. Location t.b.a.

March 11, 2014, 4:00-5:30 PM

March 18, 2014, 4:00-5:30 PM

March 25, 2014, 4:00-5:30 PM

April 1, 2014, 4:00-5:30 PM

April 8, 2014, 4:00-5:30 PM

April 14, 2014, 4:15-5:45 PM

April 22, 2014, 4:00-5:30 PM

April 29, 2014, 4:00-5:30 PM

May 6, 2014, 4:00-5:30 PM

May 13, 2014, 4:00-5:30 PM

May 20, 2014, 4:00-5:30 PM

May 27, 2014, 4:00-5:30 PM

Facilities: Do we want to be on a second floor with preschoolers? Can we get variances? Best to have storage on site.

- Site#1: Finalizing design plan for bottom floor; we will submit an initial offer next Wednesday. On the expensive end of our budget allocation. Board President to call on Tuesday about what is needed to get a variance for second floor. Still not sure if owners want a school.
- Site#2: Appears to have space for us. They have classrooms, office space, storage space, playground with jungle jim, etc. They would sublease to us. Current occupants own the building. Wouldn't have to do much to finish. Board President and Architect to visit next week (but not Thursday).
- Site#3: Charter school developer. Turnkey developer of Charter School facilities. Board President will be looking into this.

Enrollment: looking good. Board Treasurer to analyze:

What is the date that we let half day families know of admittance?

How long do we hold out for full day students?

What proportion of slots can we make half day for preschool?

We will say 'yes' to half-times up until 18. If we hit 18, then we will discuss potential budgetary impacts of accepting more half-timers.

We will use PSD forms for enrollment and for request to release special education student records.

Introduced partnership agreement. Board members to review prior to next meeting.

Discussed parent agreement. Need to re-visit.

Colorado Charter School Program-CDE grant. Fully approved and available for spending. This grant is on a reimbursable basis. We need cash or credit to provide liquidity. We need a cancelled check, credit card, statement showing payment. We may request loans/gifts from parents. Working with our attorney to understand what would be required to make a short-term loan (from a parent/director) to FCMS to provide near-term liquidity.

Staff recruitment. Looking at the week of March 10 for interviews. Board President to ask our recruiter for draft interview questions and initial plan for interview process. Each director to provide 3 additional interview questions.