

## April 18, 2014 Fort Collins Montessori School Board Minutes Poudre River Public Library

Present: Ronnie Estelle, Lorie Federman, Kathy Lynch

### *Welcome and Reading of Vision and Mission*

### *Review and Approve Minutes of April 8, 2014*

#### **Facilities**

- [ A local charter school
- [ Masonic Temple - 75X46 sq ft = 3450 = \$2,000 per month, ~\$100 day, all inclusive. Includes use of a kitchen, bathrooms, and upstairs large room on MWT all day.
- [ Church option - on S. Taft Hill, north Blevins.
  - o Nice outdoor space, fenced in.
  - o No pre-school, only Sunday school.
  - o One large room (Fellowship Room, ground floor)
  - o Upstairs has two rooms 1,005 sq. ft.
  - o Downstairs has two rooms, 1000 sq.f t.
  - o We should submit a letter of intent. 3650 sq ft
  - o We could use 20 pre-schoolers.
  - o We could build a storage unit on the property.
  - o No sprinkler system

PSD needs a field assessment of one of these two options by the district no later than Monday.

#### **Budgeting**

- [ **Enrollment:** church would allow for one lower el, and two primary classes: 36 preschoolers (5 are half day), 25 K's, 4 are half day, and 27 elementary. We are currently at 25 K, and 27 elementary children, with 12 preschoolers (7 full day, 5 half day)
- [ **Staffing:** we would need HOS, two primary leads with 2 assistants who are full time, and 2 assistants who are half time, one elementary lead with one assistant, one admin assistant; contractors include book-keeper and grant manager (15K), accountant (6K).
- [ **Shared usage** We will pay for any costs they incur above the average for the past five years on the following:
  - o Custodial services... we could provide our own
  - o Internet
  - o Utilities
  - o Insurance
- [ No sprinkler system

- [ **LOI for the Church:** Total square footage available (an estimate) 3650.25 sq ft. This would provide 2 primary rooms and 1 lower el room. I do not have an idea about shared costs... they said they could provide this idea for us on Monday.
- [ Lease rate
- [ Need an updated current budget estimate to give to PSD on Monday. Shall we do this now?

***Family letter....*** Approved and ready to send out

***Values Statements or other items***

5:30 Adjourn.