



FCMS Board Agenda

Date: May 19, 2016

Time: 5:30-7:30 PM

Location: At the school (1900 S. Taft Hill, Fort Collins), in Ms. Schiller's room (Lower Floor Annex)

5:30 – 5:35 Welcome and Reading of Vision, Mission and Values (Eric)

5:35 – 5:40 Consent Agenda: Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: "I move that the Board approve and adopt the recommended actions for the items on the consent agenda."

- Approve agenda.

Recommended action: Adopt the agenda for the May 19, 2016 FCMS Board meeting.

- Adopt meeting minutes from April 21, 2016 Board meeting

Attachments: FCMS-Board-Minutes-April-21,-2016-FINAL.

Recommended action: Adopt the minutes from the April 21, 2016 FCMS Board meeting.

- Tentative calendar for school year 2016-2017. The propose calendar is highly aligned with the PSD calendar.

Recommended action: Approve the calendar presented in 2016-2017 FOCOMontessori Calendar-Tentative.docx

- The revised FCMS bylaws explicitly define Director terms. Ms. Hoxie is completing a term that ends this month, having been elected to the Board recently. She would like to continue on the Board. The Board will vote on re-electing Ms. Hoxie to her first full term.

Recommended action: Re-elect Robyn Hoxie as a community member of the Fort Collins Montessori School Board of Directors.

- Having reviewed and preliminarily reviewed revised bylaws at the April 2016 Board meeting, this revision has now received legal review is ready for final approval.

Recommended action: *The FCMS Board hereby adopts the Fort Collins Montessori School bylaws date May 18, 2016. In adopting these bylaws, the Board also adopts a revision of the School Accountability Committee and the Nominating Committee descriptions.*

5:40 – 5:50 Community Comment

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated. Please keep your comments to 3 minutes per individual.

5:50 – 6:10 Finance Update (Presentation and Vote; Mr. Danielson).

- Approve revised FY15-16 Budget
- Approve FY16-17 Budget

Attachments:

- Revised FY15-16 Budget
- Final proposed FY16-17 Budget

Motion: The FCMS Board moves to adopt the revised FY16-17 Budget and the final FY16-17 Budget.

6:10 – 6:30 Head of School Report

- Enrollment
 - Current levels
 - Possible changes in targets for 2016-2017
 - Board commitment to modifying enrollment policy to allow continuity between Pre-school and Kindergarten.
- Status of hiring for next year
- Preparations for move to WPC (including providing guidance on doorway to join two rooms)

Attachment:

- Enrollment Report 5-16-2016.xlsx

Motion: Whereas the federal funded Colorado Charter School's Program start-up grant ends in June 2016, thus ending certain federal requirements that constrain enrollment policy, the FCMS Board commits to reviewing a proposed change to the current lottery process for next year that will allow parents to participate in a kindergarten age lottery when their child is 3 or 4 years old or an alternative policy change that would give parents greater assurance of their chance for continued enrollment in our Montessori Kindergarten age and Elementary programs.

Motion regarding increasing enrollment targets for 2016-2017 to-be-determined.

6:30 – 6:40 SAC Report (Discussion and Vote; Ms. Federman)

- The School Accountability Committee has completed the parent satisfaction survey. Present highlights from the survey and how this compares to annual goals set last fall.
- Proposed changes to the structure of the Parent Volunteer Committee

Attachment:

- Parent Survey Results - charts only.pdf

Motion: Whereas the Parent Volunteer Committee desires to operate as an independent entity acting in cooperation with the FCMS but managing its own budget, the FCMS Board moves to eliminate the Parent Volunteer Committee as a sub-committee of the School Accountability Committee.

6:40 – 7:00 Facilities (Presentation and Vote; Ms. Tellez)

- Update on committee discussion
- Vote to hire a financial analyst

Attachment:

- Facilities committee recommendation and supporting material for financial analyst decision.
- Financial Analyst agreement with Paul Jasin

Motion: Following the recommendation of the Facilities Committee, the FCMS Board recognizes the need to have an outside party assist us in understanding how we can best fulfill our funding needs for our long-term facility, and we approve the financial analyst agreement with Paul Jasin. The Board also authorizes the Board President to sign this agreement.

7:00 – 7:20 Head of School – Annual Evaluation (Executive Sessions)

Motion: The FCMS Board will move into Executive Session to discuss a personnel issue which is allowable use of Executive Session per C.R.S. § 24-6-402(4).

7:20 – 7:25 Head of School – Renewal

Based on the Head of School evaluation discussed in executive session, the Board will vote on renewal of Mr. Vincent's contract.

Motion: T.B.D.

7:25-7:30 Conclude meeting

Motion: The FCMS Board moves to adjourn the August 20, 2015 board meeting.