



FCMS Board Meeting Agenda

Date: September 17, 2015

Time: 5:30-7:30 PM

Location: At the school (1900 S. Taft Hill, Fort Collins), in Ms. Schiller's room (Lower Floor Annex)

5:30 – 5:35 Welcome and Reading of Vision, Mission and Values (Eric)

5:35-5:40 Consent Agenda: Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: "I move that the Board approve and adopt the recommended actions for the items on the consent agenda."

- Approve agenda

***Recommended action:** Adopt the agenda for the September 17, 2015 FCMS Board meeting.*

- Adopt meeting minutes from August 20, 2015 Board meeting

Attachments: FCMS Board Minutes August 20, 2015 FINAL.

***Recommended action:** Adopt the minutes from the August 20, 2015 FCMS Board meeting.*

- Emily Paris MacNiven resignation from the FCMS Board

Attachments: Ms. MacNiven's resignation letter.

***Recommended action:** Accept Emily MacNiven's resignation from the FCMS Board.*

I

5:40 – 5:50 Community Comment

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated.

5:50 – 6:05 Financial Report (Presentation; Eric).

- End-of-FY15 status, and current FY16 status
- Status and timeline for audit
- Plan for revising Financial Policy
- Repayment of Loans

Attachments:

- August 2015 monthly financial reports.
- Sanderson loan agreement
- Federman loan agreement
- Email showing repayment amounts.

Motion: We approve re-payment of the loans per terms in the nonrecourse loan agreements entered into on March 19, 2014 between Lori Federman and the Fort Collins Montessori School and on March 27, 2014 between John Sanderson and Fort Collins Montessori School.

6:05 – 6:20 Board President’s Report (Presentation; John)

- PSD Bond Measure – Charter School Engagement
- Pharos fund
- 501(c)3 status
- Colorado League of Charter Schools Annual Finance Seminar
- Search for new board member
- Upcoming community picnic

6:20-6:30 Head of School Report (Presentation; Frank)

- Enrollment
- Highlights of the first two weeks of the school year

Attachment: Enrollment and wait list by year.

6:30 – 6:40 Enrollment policy and implementation (Presentation and Discussion; John, with Frank)

This agenda item is a follow-up to the lengthy discussion about enrollment policy that took place at the August 20, 2015 Board meeting. I’ll present highlights, then provide an opportunity for questions.

Attachment: Summary of enrollment discussions and conclusions

6:40-6:50 Annual Report (Presentation; Nicole)

We have received two bids for design of our Annual Report. Nicole has generously offered to manage the production of this report.

Attachments:

- Annual report design proposal from Lex Creative
- Annual report design proposal from A-Train Marketing Communications Inc.

6:50-7:00 Annual Goals (Discussion and Plan; Lorie)

The School Accountability Committee has completed the summary report of last spring’s parent satisfaction survey. Based on the results of this survey and other input, we need to create annual goals for our Head of School and for the Governing Board of Directors.

Motion: The FCMS Board adopts the SAC’s summary report on the parent satisfaction survey to be shared only within the FCMS community.

7:00 – 7:15 Facilities (Presentation and Discussion; John)

Much work continues to be done to secure new space for us for the fall of 2016. John will share highlights and field questions from other board members.

Attachment: Status update on facilities search.

7:15 - 7:25 Board Member Open Forum (All)

This is an opportunity for any Board member to comment on what they see going well, to raise questions or concerns, and to suggest items for upcoming agendas.

7:25-7:30 Conclude meeting (John)

Motion: The FCMS Board moves to adjourn the August 20, 2015 board meeting.