



*The mission of Fort Collins Montessori School is to provide a high quality, classic p/K-9 Montessori school that will inspire and empower children to develop fully their academic and personal potential through the implementation of the methods and philosophy of Dr. Maria Montessori.*

## **FCMS Board Agenda**

**Date:** February 16, 2017

**Time:** 5:30 - 7:30 PM

**Location:** At the Elementary Campus (ICRC, 1900 S. Taft Hill, Fort Collins), in the Upper Elementary classroom (the "Fellowship Hall" in the main building)

**5:30 – 5:35** Welcome and Reading of Vision, Mission and Values (Eric)

**5:35 – 5:40 Consent Agenda:** Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: *"I move that the Board approve and adopt the recommended actions for the items on the consent agenda."*

- Approve agenda.

***Recommended action:*** Adopt the agenda for the February 16, 2017 FCMS Board meeting.

- Adopt meeting minutes from January 26, 2017 Board meeting

Attachment: FCMS-Board-Minutes-January-26-2017-FINAL.

***Recommended action:*** Adopt the minutes from the January 26, 2016 FCMS Board meeting.

- Adopt the Middle School Committee Charter.

Attachment: Middle School Committee Charter

***Recommended action:*** Adopt the Middle School Committee Charter.

- Adopt the Building Committee Charter.

Attachment: Building Committee Charter.

***Recommended action:*** Adopt the Building Committee Charter.

## **5:40 – 5:50 Community Comment**

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated. Please keep your comments to 3 minutes per individual.



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**5:50 – 6:20 Head of School Report** (Report; Mr. Vincent)

- School Safety
  - Safety policies and procedures that were in place before the recent safety incident. Where do these policies and procedures reside?
  - Changes that were made immediately after the recent safety incident.
  - Plans and timing to revise and adopt new policies and procedures, including review by Poudre School District.
- Montessori Monitoring forms and Read Act (DIBLS) assessments: aggregate performance.
- Re-enrollment and applications through February 10, the last day of open enrollment.

Attachments:

- Enrollment Report February 2016.pdf
- Aggregate performance by grade on Montessori Monitoring Form and DIBLS.

**6:20 – 6:30 Head of School Review**

- Introduce process and lay out timeline.

Attachments:

- Evaluation process and associated forms.

**6:30 – 6:50 Finance Committee** (Presentation and Discussion; Mr. Danielson)

- Current status of FY17 budget.
- FY18 budget draft.
  - Overview of changes from FY17
  - To discuss: continuing curriculum consultant.
  - To discuss: Middle School Program spending (end of FY17 and/or FY18?)
  - To discuss: Administrative staffing.
  - Other priorities from Head of School or Board?
- Process and timeline for revision of financial policies and practices.

Attachments:

- 1.17 Balance Sheet.pdf
- 1.17 Rev & Exp.pdf
- 1.17 Check-Debit Register.pdf
- FY18 budget, draft



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### **6:50 – 7:10 Committee Updates**

- PVC, Recent and planned activities. (Ms. Federman)

Attachments: PVC Charter, Revised DRAFT.

- Middle School Committee, Status of and next steps for Middle School planning. (Ms. Federman)

Attachments: Middle School lead guide job description.

- Development Committee, Recent and planned activities (Ms. Hoxie)
- Building Committee, Recent activities (Dr. Sanderson)

### **7:10 – 7:25 Executive Session**

*Draft Motion: The FCMS Board will move into Executive Session to discuss a matter that relates to a particular student and his/her family, which is an allowable use of Executive Session per C.R.S. § 24-6-402(4).*

### **7:25 – 7:30 Conclude meeting**

*Motion: The FCMS Board moves to adjourn the February 16, 2017 board meeting.*