



FCMS Board of Directors Meeting Agenda

Date: December 17, 2015

Time: 5:30-7:30 PM

Location: At the school (1900 S. Taft Hill, Fort Collins), in Ms. Schiller's room (Lower Floor Annex)

5:30 – 5:35 Welcome and Reading of Vision, Mission and Values (Ms. Federman)

5:35-5:40 Consent Agenda: Board members will be asked if they wish to discuss any items listed on the Consent Agenda. If so, these items will be moved from the Consent Agenda and placed under Items for Action. Items remaining on the Consent Agenda will be voted on together, pursuant to the following motion: "I move that the Board approve and adopt the recommended actions for the items on the consent agenda."

- Approve agenda for today's meeting.

Recommended action: Adopt the agenda for the December 17, 2015 FCMS Board meeting.

Attachments: FCMS Agenda Dec 17 2015 FINAL.pdf

- Adopt meeting minutes from the November 19, 2015 Board meeting.

Attachments: FCMS Board Meeting Nov 19 2015 minutes FINAL.pdf

Recommended action: Adopt the minutes from the November 19, 2015 FCMS Board meeting.

- During the legal review of the enrollment policy adopted at our November 19, 2015 board meeting, language giving priority to founding families was inadvertently dropped from the policy. The original language on founding family priority was re-inserted to give these families the same priority as found board members.

Attachments: Enrollment policy ver 2015 12 15.docx

Recommended action: Adopt the enrollment policy revised December 15, 2015, to re-insert language giving founding families the same enrollment priority as found board members.

5:40 – 5:50 Community Comment

This is an opportunity for parents, teachers, and other community members to let the board know what is on your mind. This can be a complaint or a concern, or it can be a comment on something we are doing well. Both types of comments are welcome and appreciated.

5:50-6:05 Head of School Report (Mr. Vincent)

- Re-enrollment and applications to date
- Bond measure submittal
- Standardized testing:
 - Brief overview of the Montessori approach to testing
 - PARCC test results—how did we do and what does it mean?
 - Congress's recent vote on No Child Left Behind: implications for Colorado and FCMS.

Attachment:

- Enrollment Count With Wait List for 2015-2016 and 2016-2017.pdf
- Bond FCMS Charter School Template LRP.xlsm
- Parent letter December 11, 2015.pdf

6:05 – 6:25 Facilities update (Presentation and Vote; Mr. Sanderson)

Mr. Sanderson will provide an update on negotiations and plans with ICRC, WPC, and the Poudre School District, including information on the implementation plan through the next few months.

Attachments:

- FCMS Facilities Plans, school years 2016-2017 and 2017-2018, December 16, 2015 DRAFT.docx

Motion: The FCMS Board authorizes the Chair of the Facilities Committee, Ronnie Estelle, to move forward with negotiations on a lease with ICRC at the monthly rate of \$4600, a 2.2% increase over Fiscal Year 2016, with the understanding that this rate includes the entire office space and will apply to both Fiscal Year 2017 and Fiscal Year 2018. Further, the Board approves modifying our current lease agreement to give FCMS exclusive use of the office space for an additional payment of \$100 per month from January through June 2016.

6:25 – 6:40 Financial Report (Presentation and Vote; Mr. Danielson).

- Current status of FY16 budget
- Amended FY16 budget: We've made several significant modifications to our budget since the beginning of the fiscal year (July 1). We will discuss these changes and, if acceptable, adopt the revised budget.

Attachments:

- 11-30-15 Balance Sheet.pdf
- 11-30-15 FCMS Profit and Loss Stmt.pdf
- November 2015 Check Register.pdf
- Amended FY16 budget.pdf

Motion: The FCMS Board adopts the revised Fiscal Year 2016 budget dated December 16, 2015.

6:40-7:00 School safety (Presentation; Mr. Vincent)

Recent events in Poudre School District and throughout the country have reminded us of the need to be diligent around school safety, including:

- Day-to-day child safety, including safety from sexual predators
- Bullying
- Emergencies (fire, tornado, etc.)
- Violent acts

Mr. Vincent will describe the layers of procedures, policies, and trainings implement at our school to keep our children safe. In addition, Mr. Sanderson will give a brief overview of the Claire Davis Safety Act passed during the 2015 Colorado legislative session.

Attachments:

- FCMS Staff Handbook 15-16- revised.pdf
- SB15-213 Claire Davis Safety Act - Fact Sheet.pdf

7:00 – 7:20 Fundraising Committee (Presentation and Vote; Mr. Sanderson)

Invited guest: Anneke Toomey (Chair of Parent Volunteer Committee) and Oceanna Engen (Fundraising Coordinator).

I would like to again thank FCMS Parents and Staff who have recently executed several successful fundraisers. Given the much-appreciated interest, we would like to establish a Fundraising Committee to coordinate fundraising among parent volunteers, the Staff, and the Board.

Motion: As there has been considerable interest in fundraising at FCMS including several recently successful fundraising, the FCMS Board hereby establishes a Fundraising Committee, with Nancy Tellez as Board Representative to the Committee. The Board as this Committee

- to determine its membership, purpose, and process,
- to describe its relationship to the board, staff, and parents, including the Parent Volunteer Committee.
- to work with the Head of School and the Board Treasurer to determine the best way forward with managing finances related to the full range of fundraisers (e.g., for the Parent Volunteer Committee, for facilities, sales of items such as on the web site and from the Entrepreneurs club),
- to create an annual plan for fundraising,
- to describe how we can create a spirit of given among parents who have personal capacity, and
- to address the relationship if any to major philanthropic fundraising for facilities.

7:15-7:25 SAC update (Presentation; Ms. Federman)

During this agenda item, Lorie will refresh us on what the Parent Council is and how it is structured, who are the contacts at the PC for parent representative applications, and what the timeline for those applications.

7:25-7:30 Conclude meeting

Motion: The FCMS Board moves to adjourn the December 17, 2015 board meeting.