

**FORT COLLINS MONTESSORI SCHOOL**

**BASIC FINANCIAL STATEMENTS**

**June 30, 2017**

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## **FINANCIAL SECTION**



## JOHN CUTLER & ASSOCIATES

Board of Directors  
Fort Collins Montessori School  
Fort Collins, Colorado

### INDEPENDENT AUDITORS' REPORT

#### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of the Fort Collins Montessori School, component unit of the Poudre School District, as of and for the year ended June 30, 2017, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the Fort Collins Montessori School, as of and for the year ended June 30, 2017, and the respective changes in financial position, thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the budgetary comparison information, the schedule of the school's proportionate share, and the schedule of the school's contributions on pages 25-27 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*John Luttrell & Associates, LLC*

November 14, 2017

## **Management's Discussion and Analysis**

As management of Fort Collins Montessori School (hereinafter Fort Collins Montessori School, or School), we offer readers of Fort Collins Montessori School's financial statements this narrative overview and analysis of the financial activities of Fort Collins Montessori School for the fiscal year ended June 30, 2017.

### **Financial Highlights**

The liabilities of Fort Collins Montessori School exceeded its assets at the close of the most recent fiscal year by (\$1,005,043) (net position) based on the implementation of new regulations under the Governmental Accounting Standards Board Statement (GASB) Number 68. Further information about GASB 68 is provided in Note 5 of the financial statements.

The general fund ending fund balance increased to \$135,670 from \$121,955, after the third year of operations.

### **Overview of Financial Statements**

This discussion and analysis are intended to serve as an introduction to Fort Collins Montessori School's basic financial statements. Fort Collins Montessori School's basic financial statements are comprised of two components: 1) government-wide financial statements and 2) notes to the financial statements.

### **Government-wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of Fort Collins Montessori School's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of Fort Collins Montessori School's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of Fort Collins Montessori School is improving or deteriorating.

The statement of activities presents information showing how the School's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g. uncollected grant expenses and earned but unpaid salary and benefits).

The government-wide statement of activities distinguishes functions/programs of Fort Collins Montessori School supported primarily by per pupil operating revenue (PPR) or other revenue passed through from the District (Poudre School District). The governmental activities of Fort Collins Montessori School include instruction and supporting services expense.

The government-wide financial statements can be found on pages 1-2 of this report.

## **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fort Collins Montessori School, like other governmental units or charter schools, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of Fort Collins Montessori School are categorized as governmental funds.

**Governmental Funds.** Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating the School's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the School's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Fort Collins Montessori School maintains one governmental fund.

Fort Collins Montessori School adopts an annual appropriated budget for its general fund. Budgetary comparison statements have been provided for these funds to demonstrate compliance with the budget.

**Notes to the financial statements.** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. This information is provided in pages 6-24.

## **Government-wide Financial Analysis**

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. In the case of Fort Collins Montessori School, liabilities exceeded assets by (\$1,005,043) at the close of the most recent fiscal year.

## Fort Collins Montessori School's Net Assets

	Governmental Activities <u>June 30, 2016</u>	Governmental Activities <u>June 30, 2017</u>
Current assets		
Cash	\$2,379	\$169,051
Accounts Receivable	166,249	14,386
Prepaid Expenses	<u>4,465</u>	<u>13,323</u>
Total Assets	173,093	196,760
Deferred Outflows Related to Pensions	657,382	1,709,559
Current liabilities		
Accounts Payable	9,369	12,665
Accrued Salaries and Benefits	18,934	23,668
Unearned Revenues	22,835	24,757
Net Pension Liability	<u>1,054,743</u>	<u>2,837,452</u>
Total Liabilities	1,105,881	2,898,542
Deferred Inflows Related to Pensions	14,949	12,820
Net assets		
Restricted for		
Emergencies Tabor	20,000	30,000
Unrestricted	<u>(310,355)</u>	<u>(1,035,043)</u>
Total Net Assets	<u>(290,355)</u>	<u>(1,005,043)</u>

The largest portion of Fort Collins Montessori School's current assets is Accounts Receivable due to the reimbursable CDE start up grant. School net position decreased by (\$1,001,572) in the current fiscal year. This is due to the recording of the Unfunded Pension Liability now required to be posted by GASB 68.



**Fort Collins Montessori School's Change in Net Assets  
For the Year Ended June 30, 2016 and June 30, 2017**

	Governmental Activities <u>June 30, 2016</u>	Governmental Activities <u>June 30, 2017</u>
Program Revenue:		
Grants and Contributions	\$264,872	\$88,811
Tuition	<u>255,668</u>	<u>361,874</u>
Total Program Revenue	520,540	450,685
General Revenue:		
Per Pupil Operating Revenue	397,320	543,764
Other Revenue	<u>151</u>	<u>31</u>
Total Revenue	<u>918,011</u>	<u>994,480</u>
Expenses:		
Current:		
Instruction	771,772	1,048,269
Supporting Services	<u>398,898</u>	<u>660,899</u>
Total Expenses	<u>1,170,670</u>	<u>1,709,168</u>
Increase (Decrease) in Net Assets	(252,659)	(714,688)
Beginning Net Assets, June 30	<u>(37,696)</u>	<u>(290,355)</u>
Ending Net Assets, June 30	<u>\$(290,355)</u>	<u>\$(1,005,043)</u>

**Financial Analysis of the Government's Funds**

As noted earlier, the Fort Collins Montessori School uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

**Governmental Funds.** The focus of Fort Collins Montessori School's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing Fort Collins Montessori School's financing requirements. In particular, unreserved fund balance may serve as a useful measure of the School's net resources available for spending at the end of the fiscal year.

Total fund balance for Fort Collins Montessori School increased by \$13,715. Unreserved fund balance decreased by \$5,143.

The School's enrollment for the first two years of operation are listed below.

<b>Fiscal Year</b>	<b>Enrollment</b>
2015/2016	57.28
2016/2017	71.5

As of the end of the current fiscal year, the School's governmental fund reported an ending fund balance of \$135,670.

## **General Fund Budgetary Highlights**

The School approves a budget in April based on enrollment projections for the following school year. In December after enrollment stabilizes, adjustments are made to the budget. Actual expenditures were lower than budgeted expenditures by \$12,214. This was due to close cost control, and insurance savings.

## **Capital Asset and Debt Administration**

**Capital assets.** Fort Collins Montessori School had no capital assets at the end of the 16-17 year.

**Long-term debt.** Fort Collins Montessori School had no long term debt as of June 30, 2017

## **Economic Factors and Next Year's Budget**

The primary factor driving the budget for the school is student enrollment. Funded Pupil Count ("FPC") was 57.28 for 15/16, and 71.5 for 16/17. The FPC projected for the 17/18 school year is 87.5. This factor and state funding issues were considered in preparing Fort Collins Montessori's budget for fiscal year 17/18. Fort Collins Montessori expects the funding for 17-18 to increase by approximately \$191 per student. The school will add 6<sup>th</sup> grade in the 17/18 year, 7<sup>th</sup> grade in the 18/19 year, and 8<sup>th</sup> grade in the 19/20 year. Fort Collins Montessori anticipates growth of approximately 24 new students in each year.

## **Requests for Information**

This financial report is designed to provide a general overview of Fort Collins Montessori School's finances for all those with an interest in the School's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to:

Frank Vincent  
Director  
Fort Collins Montessori School  
1900 South Taft Hill Rd  
Fort Collins, CO 80526

## **BASIC FINANCIAL STATEMENTS**

FORT COLLINS MONTESSORI SCHOOL

STATEMENT OF NET POSITION

As of June 30, 2017

	<u>Governmental Activities</u>	
	<u>2017</u>	<u>2016</u>
ASSETS		
Cash	\$ 169,051	\$ 2,379
Accounts Receivable	14,386	166,249
Prepaid Expenses	<u>13,323</u>	<u>4,465</u>
TOTAL ASSETS	<u>196,760</u>	<u>173,093</u>
DEFERRED OUTFLOWS OF RESOURCES		
Related to Pensions	<u>1,709,559</u>	<u>657,382</u>
LIABILITIES		
Accounts Payable	12,665	9,369
Accrued Salaries and Benefits	23,668	18,934
Unearned Revenues	24,757	22,835
Noncurrent Liability - Net Pension Liability	<u>2,837,452</u>	<u>1,054,743</u>
TOTAL LIABILITIES	<u>2,898,542</u>	<u>1,105,881</u>
DEFERRED INFLOWS OF RESOURCES		
Related to Pensions	<u>12,820</u>	<u>14,949</u>
NET POSITION		
Restricted for Emergencies	30,000	20,000
Unrestricted	<u>(1,035,043)</u>	<u>(310,355)</u>
TOTAL NET POSITION	<u>\$ (1,005,043)</u>	<u>\$ (290,355)</u>

The accompanying notes are an integral part of the financial statements.

FORT COLLINS MONTESSORI SCHOOL

STATEMENT OF ACTIVITIES

Year Ended June 30, 2017

FUNCTIONS/PROGRAMS	Expenses	PROGRAM REVENUES			NET EXPENSE (REVENUE) AND CHANGE IN NET POSITION	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	
					2017	2016
<b>PRIMARY GOVERNMENT</b>						
<b>Governmental Activities</b>						
Instructional	\$ 1,048,269	\$ 361,874	\$ 15,936	\$ -	\$ (670,459)	\$ (270,006)
Supporting Services	660,899	-	51,468	21,407	(588,024)	(380,124)
Total Governmental Activities	<u>\$ 1,709,168</u>	<u>\$ 361,874</u>	<u>\$ 67,404</u>	<u>\$ 21,407</u>	(1,258,483)	(650,130)
GENERAL REVENUES						
					543,764	397,320
					31	151
					<u>543,795</u>	<u>397,471</u>
CHANGE IN NET POSITION					(714,688)	(252,659)
NET POSITION, Beginning					<u>(290,355)</u>	<u>(37,696)</u>
NET POSITION, Ending					<u>\$ (1,005,043)</u>	<u>\$ (290,355)</u>

The accompanying notes are an integral part of the financial statements.

FORT COLLINS MONTESSORI SCHOOL

BALANCE SHEET  
GENERAL FUND  
June 30, 2017

	<u>TOTALS</u>	
	<u>2017</u>	<u>2016</u>
<b>ASSETS</b>		
Cash	\$ 169,051	\$ 2,379
Accounts Receivable	14,386	166,249
Prepaid Expenses	<u>13,323</u>	<u>4,465</u>
<b>TOTAL ASSETS</b>	<u><u>\$ 196,760</u></u>	<u><u>\$ 173,093</u></u>
<b>LIABILITIES AND FUND BALANCES</b>		
<b>LIABILITIES</b>		
Accounts Payable	\$ 12,665	\$ 9,369
Unearned Revenues	24,757	22,835
Accrued Salaries and Benefits	<u>23,668</u>	<u>18,934</u>
<b>TOTAL LIABILITIES</b>	<u>61,090</u>	<u>51,138</u>
<b>FUND BALANCE</b>		
Fund Balance		
Nonspendable	13,323	4,465
Restricted for Emergencies	30,000	20,000
Unassigned	<u>92,347</u>	<u>97,490</u>
<b>TOTAL FUND BALANCE</b>	<u>135,670</u>	<u>121,955</u>
Amounts reported for governmental activities in the statement of net position are different because:		
Long-term liabilities and related assets related to pensions are not due and payable in the current period and therefore, are not reported in the funds. This liability includes net pension liability (\$2,837,452) deferred outflows related to pensions \$1,709,559 and deferred inflows related to pensions (\$12,820).	<u>(1,140,713)</u>	<u>(412,310)</u>
Net position of governmental activities	<u><u>\$ (1,005,043)</u></u>	<u><u>\$ (290,355)</u></u>

The accompanying notes are an integral part of the financial statements.

FORT COLLINS MONTESSORI SCHOOL

STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
Year Ended June 30, 2017

	TOTALS	
	2017	2016
REVENUES		
Local Sources	\$ 957,137	\$ 657,127
State and Federal Sources	37,343	260,884
TOTAL REVENUES	<u>994,480</u>	<u>918,011</u>
EXPENDITURES		
Current		
Instruction	568,743	593,610
Supporting Services	412,022	302,556
TOTAL EXPENDITURES	<u>980,765</u>	<u>896,166</u>
NET CHANGE IN FUND BALANCES	13,715	21,845
FUND BALANCES, Beginning	<u>121,955</u>	<u>100,110</u>
FUND BALANCES, Ending	<u>\$ 135,670</u>	<u>\$ 121,955</u>

The accompanying notes are an integral part of the financial statements.

FORT COLLINS MONTESSORI SCHOOL

RECONCILIATION OF THE STATEMENT OF REVENUES,  
EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS  
TO THE STATEMENT OF ACTIVITIES  
Year Ended June 30, 2017

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$ 13,715
Deferred Charges related to pensions are not recognized in the governmental funds. However, for the government-wide funds that amount is capitalized and amortized.	<u>(728,403)</u>
Change in net position of governmental activities	<u>\$ (714,688)</u>

The accompanying notes are an integral part of the financial statements.



FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The Fort Collins Montessori School (the “School”) was organized pursuant to the Colorado Charter Schools Act to form and operate a charter school within the Poudre School District R-1 (the “District”) in the State of Colorado.

The accounting policies of the School conform to generally accepted accounting principles as applicable to governmental units. Following is a summary of the more significant policies.

**Reporting Entity**

The financial reporting entity consists of the School and organizations for which the School is financially accountable. All funds, organizations, institutions, agencies, departments and offices that are not legally separate are part of the School. In addition, any legally separate organizations for which the School is financially accountable are considered part of the reporting entity. Financial accountability exists if the School appoints a voting majority of the organization’s governing board and is able to impose its will on the organization, or if the organization provides benefits to, or imposes financial burdens on the School.

Based on the application of these criteria, the School does not include additional organizations within its reporting entity. However, the School is a component unit of the Poudre School District R-1.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the School. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by intergovernmental revenues, are reported in a single column.

The statement of activities demonstrates the degree to which the direct expenses of the given function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment.

Program revenues include 1) charges to students or others who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Unrestricted intergovernmental revenues not properly included among program revenues are reported instead as general revenues.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Government-Wide and Fund Financial Statements** (Continued)

Major individual governmental funds are reported in separate columns in the fund financial statements.

**Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period, not to exceed 60 days. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Intergovernmental revenues, grants, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the School.

Internally dedicated resources are reported as general revenues rather than as program revenues.

When both restricted and unrestricted resources are available for use, it is the School's policy to use restricted resources first and the unrestricted resources as they are needed.

The School reports the following major governmental fund:

*General Fund*— This fund is the general operating fund of the School. It is used to account for all financial resources except those required to be accounted for in another fund.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Deferred Outflows/Inflows of Resources**

In addition to assets, the statement of financial position and balance sheets will sometimes report a separate section for deferred outflows or resources. This separate financial statement element, deferred outflow of resources, represents a consumption of net position and fund balance that applies to a future period(s) and so will not be recognized as an outflow of resources expense/expenditure) until then.

In addition to liabilities, the statement of financial position and balance sheets will sometimes report a separate section for deferred inflows or resources. This separate financial statement element, deferred inflow of resources, represents an acquisition of net position and fund balance that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

**Assets, Liabilities and Fund Balance/Net Position**

*Investments* – Investments are reported at fair value.

*Receivables* – Receivables are reported at their gross value, and, where appropriate, are reduced by the estimated portion that is expected to be uncollectable.

*Capital Assets* – Capital assets, which include property and equipment, are reported in the governmental activities column in the government-wide financial statements. Capital assets are defined by the School as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The School does not report any capital assets for the year ended June 30, 2017.

*Prepaid Expenses* - Payments for goods and services to be received in the near future. An expenditure is reported in the year in which the goods or services are received.

*Unearned Revenues* – Unearned revenues include grant funds that have been collected but the corresponding expense has not been incurred and tuition collected for future periods.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Assets, Liabilities and Fund Balance/Net Position** (Continued)

*Net Position*– The government-wide and business-type fund financial statements utilize a net position presentation. Net position is categorized as investment in capital assets, restricted, and unrestricted.

- Investment in Capital Assets is intended to reflect the portion of net position which are associated with non-liquid, capital assets less outstanding capital asset related debt. The net related debt is the debt less the outstanding liquid assets and any associated unamortized cost. The School does not report any capital assets for the year ended June 30, 2017.
- Restricted Net Position are liquid assets, which have third party limitations on their use.
- Unrestricted Net Position represents assets that do not have any third party limitation on their use. While School management may have categorized and segmented portion for various purposes, the School's Board has the unrestricted right to revisit or alter these managerial decisions.

*Fund Balance Classification* – The governmental fund financial statements present fund balances based on classifications that comprise a hierarchy that is based primarily on the extent to which the School is bound to honor constraints on the specific purposes for which amounts in the respective governmental funds can be spent. The classifications used in the governmental fund financial statements are as follows:

- Nonspendable – This classification includes amounts that cannot be spent either because they are not in a spendable form or because they are legally or contractually required to be maintained intact. The School reports prepaid expenses as nonspendable at June 30, 2017.
- Restricted – This classification includes amounts for which constraints have been placed on the use of the resources either (a) externally imposed by creditors (such as through a debt covenant), grantors, contributors, or laws or regulations of other governments, or (b) imposed by law through constitutional provisions or enabling legislation. The School has classified Emergency Reserves as being restricted because their use is restricted by State Statute for declared emergencies.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES** (Continued)

**Assets, Liabilities and Fund Balance/Net Position** (Continued)

- Committed – This classification includes amounts that can be used only for specific purposes pursuant to constraints imposed by formal action of the Board of Directors. These amounts cannot be used for any other purpose unless the Board of Directors removes or changes the specified use by taking the same type of action (ordinance or resolution) that was employed when the funds were initially committed. This classification also includes contractual obligations to the extent that existing resources have been specifically committed for use in satisfying those contractual requirements. The School did not have any committed resources as of June 30, 2017.
- Unassigned – This classification includes the residual fund balance for the General Fund. The Unassigned classification also includes negative residual fund balance of any other governmental fund that cannot be eliminated by offsetting of Assigned fund balance amounts.

The School would typically use Restricted fund balances first, followed by Committed resources, and then Assigned resources, as appropriate opportunities arise, but reserves the right to selectively spend Unassigned fund balance.

**Risk Management**

The School is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; injuries to employees; and natural disasters. The School carries commercial coverage for these risks of loss. Settled claims have not exceeded covered amounts in the last three years.

**NOTE 2: STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgets and Budgetary Accounting**

A budget is adopted for the General Fund on a basis consistent with generally accepted accounting principles.

School management submits to the Board of Directors a proposed budget for the fiscal year commencing the following July 1. The budget is adopted by the Board of Directors prior to June 30. Expenditures may not legally exceed appropriations at the fund level. Revisions must be approved by the Board of Directors. The budget includes proposed expenditures and the means of financing them. All appropriations lapse at fiscal year-end.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 3: CASH AND INVESTMENTS**

**Deposits**

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulations. At June 30, 2017, State regulatory commissioners have indicated that all financial institutions holding deposits for the School are eligible public depositories. Amounts on deposit in excess of federal insurance levels must be collateralized by eligible collateral as determined by the PDPA. PDPA allows the financial institution to create a single collateral pool for all public funds held. The pool is to be maintained by another institution, or held in trust for all the uninsured public deposits as a group.

The market value of the collateral must be at least equal to 102% of the uninsured deposits. The School has no policy regarding custodial credit risk for deposits.

At June 30, 2017, the School had deposits with financial institutions with a carrying amount of \$169,051. The bank balances with the financial institutions were \$172,785. All of these balances were covered by federal depository insurance.

**Investments**

Interest Rate Risk

The School does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

Colorado statutes specify in which instruments units of local government may invest, which include:

- Obligations of the United States and certain U.S. Government Agency securities
- General obligation and revenue bonds of U.S. local government entities
- Bankers' acceptances of certain banks
- Local government investment pools
- Written repurchase agreements collateralized by certain authorized securities
- Certain money market funds
- Guaranteed investment contracts

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 3:**     **CASH AND INVESTMENTS** (Continued)

**Investments** (Continued)

The School has no policy for managing credit risk or interest rate risk.

The School has no investments as of June 30, 2017.

**NOTE 4:**     **ACCRUED SALARIES AND BENEFITS**

Salaries and retirement benefits of certain contractually employed personnel are paid over a twelve month period from August to July, but are earned during a school year of nine months. The salaries and benefits earned, but unpaid, as of June 30, 2017, were \$23,668 in the General Fund.

**NOTE 5:**     **DEFINED BENEFIT PENSION PLAN**

**Summary of Significant Accounting Policies**

*Pensions.* The School participates in the School Division Trust Fund (SCHDTF), a cost-sharing multiple-employer defined benefit pension fund administered by the Public Employees' Retirement Association of Colorado ("PERA"). The net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, pension expense, information about the fiduciary net position and additions to/deductions from the fiduciary net position of the SCHDTF have been determined using the economic resources measurement focus and the accrual basis of accounting. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

*Plan description.* Eligible employees of the School are provided with pensions through the School Division Trust Fund (SCHDTF)—a cost-sharing multiple-employer defined benefit pension plan administered by PERA. Plan benefits are specified in Title 24, Article 51 of the Colorado Revised Statutes (C.R.S.), administrative rules set forth at 8 C.C.R. 1502-1, and applicable provisions of the federal Internal Revenue Code. Colorado State law provisions may be amended from time to time by the Colorado General Assembly. PERA issues a publicly available comprehensive annual financial report that can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5:**     **DEFINED BENEFIT PENSION PLAN** (Continued)

**General Information about the Pension Plan** (Continued)

*Benefits provided.* PERA provides retirement, disability, and survivor benefits. Retirement benefits are determined by the amount of service credit earned and/or purchased, highest average salary, the benefit structure(s) under which the member retires, the benefit option selected at retirement, and age at retirement. Retirement eligibility is specified in tables set forth at C.R.S. § 24-51-602, 604, 1713, and 1714.

The lifetime retirement benefit for all eligible retiring employees under the PERA benefit structure is the greater of the:

- Highest average salary multiplied by 2.5 percent and then multiplied by years of service credit
- The value of the retiring employee's member contribution account plus a 100 percent match on eligible amounts as of the retirement date. This amount is then annuitized into a monthly benefit based on life expectancy and other actuarial factors.

In all cases the service retirement benefit is limited to 100 percent of highest average salary and also cannot exceed the maximum benefit allowed by federal Internal Revenue Code.

Members may elect to withdraw their member contribution accounts upon termination of employment with all PERA employers; waiving rights to any lifetime retirement benefits earned. If eligible, the member may receive a match of either 50 percent or 100 percent on eligible amounts depending on when contributions were remitted to PERA, the date employment was terminated, whether 5 years of service credit has been obtained and the benefit structure under which contributions were made.

Benefit recipients who elect to receive a lifetime retirement benefit are generally eligible to receive post-retirement cost-of-living adjustments, referred to as annual increases in the C.R.S. Benefit recipients under the PERA benefit structure who began eligible employment before January 1, 2007 and all benefit recipients of the DPS benefit structure receive an annual increase of 2 percent, unless PERA has a negative investment year, in which case the annual increase for the next three years is the lesser of 2 percent or the average of the Consumer Price Index for Urban Wage Earners and Clerical Workers (CPI-W) for the prior calendar year. Benefit recipients under the PERA benefit structure who began eligible employment after January 1, 2007 receive an annual increase of the lesser of 2 percent or the average CPI-W for the prior calendar year, not to exceed 10 percent of PERA's Annual Increase Reserve (AIR) for the SCHDTF.



FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**General Information about the Pension Plan** (Continued)

Disability benefits are available for eligible employees once they reach five years of earned service credit and are determined to meet the definition of disability. The disability benefit amount is based on the retirement benefit formula shown above considering a minimum 20 years of service credit, if deemed disabled.

Survivor benefits are determined by several factors, which include the amount of earned service credit, highest average salary of the deceased, the benefit structure(s) under which service credit was obtained, and the qualified survivor(s) who will receive the benefits.

*Contributions.* Eligible employees and School are required to contribute to the SCHDTF at a rate set by Colorado statute. The contribution requirements are established under C.R.S. § 24-51-401, *et seq.* Eligible employees are required to contribute 8 percent of their PERA-includable salary. The employer contribution requirements are summarized in the table below:

	For the Year Ended December 31, 2016	For the Year Ended December 31, 2017
Employer contribution rate <sup>1</sup>	10.15%	10.15%
Amount of employer contribution apportioned to the Health Care Trust Fund as specified in C.R.S. § 24-51-208(1)(f) <sup>1</sup>	(1.02) %	(1.02) %
Amount apportioned to the SCHDTF <sup>1</sup>	9.13%	9.13%
Amortization Equalization Disbursement (AED) as specified in C.R.S. § 24-51-411 <sup>1</sup>	4.50%	4.50%
Supplemental Amortization Equalization Disbursement (SAED) as specified in C.R.S. § 24-51-411 <sup>1</sup>	4.50%	5.00%
<b>Total employer contribution rate to the SCHDTF<sup>1</sup></b>	<b>18.13%</b>	<b>18.63%</b>

<sup>1</sup>Rates are expressed as a percentage of salary as defined in C.R.S. § 24-51-101(42).

Employer contributions are recognized by the SCHDTF in the period in which the compensation becomes payable to the member and the School is statutorily committed to pay the contributions to the SCHDTF. Employer contributions recognized by the SCHDTF from School were \$103,762 for the year ended June 30, 2017.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions**

At June 30, 2017, the School reported a liability of \$2,837,452 for its proportionate share of the net pension liability. The net pension liability was measured as of December 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015. Standard update procedures were used to roll-forward the total pension liability to December 31, 2016. The School's proportion of the net pension liability was based on School's contributions to the SCHDTF for the calendar year 2016 relative to the total contributions of participating employers to the SCHDTF.

At December 31, 2016, the School's proportion was 0.00953%, which was an increase of 0.00263% from its proportion measured as of December 31, 2015.

For the year ended June 30, 2017, the School recognized pension expense of \$832,165. At June 30, 2017, the School reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Difference between expected and actual experience	\$ 35,473	\$ 25
Changes of assumptions or other inputs	\$ 920,694	12,795
Net difference between projected and actual earnings on pension plan investments	\$ 94,878	N/A
Changes in proportion and differences between contributions recognized and proportionate share of contributions	\$ 603,464	N/A
Contributions subsequent to the measurement date	\$ 55,050	N/A
Total	\$ 1,709,559	\$ 12,820

FORT COLLINS MONTESSORI SCHOOL  
 NOTES TO THE FINANCIAL STATEMENTS  
 June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

\$55,050 reported as deferred outflows of resources related to pensions, resulting from contributions subsequent to the measurement date, will be recognized as a reduction of the net pension liability in the year ended June 30, 2018. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended June 30,:	
2018	\$735,434
2019	\$537,678
2020	\$286,427
2021	\$81,348
2022	\$802

*Actuarial assumptions.* The total pension liability in the December 31, 2015 actuarial valuation was determined using the following actuarial cost method, actuarial assumptions and other inputs:

Actuarial cost method	Entry age
Price inflation	2.80 percent
Real wage growth	1.10 percent
Wage inflation	3.90 percent
Salary increases, including wage inflation	3.90 – 10.10 percent
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.50 percent
Discount rate	7.50 percent
Post-retirement benefit increases:	
PERA benefit structure hired prior to 1/1/07; and DPS benefit structure (automatic)	2.00 percent
PERA benefit structure hired after 12/31/06 (ad hoc, substantively automatic)	Financed by the Annual Increase Reserve

FORT COLLINS MONTESSORI SCHOOL  
 NOTES TO THE FINANCIAL STATEMENTS  
 June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN**(Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

Based on the 2016 experience analysis and the October 28, 2016 actuarial assumptions workshop, revised economic and demographic assumptions were adopted by PERA’s Board on November 18, 2016 and effective as of December 31, 2016. These revised assumptions shown below were reflected in the roll-forward calculation of the total pension liability from December 31, 2015 to December 31, 2016:

Actuarial cost method	Entry age
Price inflation	2.40 percent
Real wage growth	1.10 percent
Wage inflation	3.50 percent
Salary increases, including wage inflation	3.50 – 9.70 percent
Long-term investment rate of return, net of pension plan investment expenses, including price inflation	7.25 percent
Discount rate	5.26 percent
Post-retirement benefit increases:	
PERA benefit structure hired prior to 1/1/07 and DPS benefit structure (automatic)	2.00 percent
PERA benefit structure hired after 12/31/06 (ad hoc, substantively automatic)	Financed by the Annual Increase Reserve

Mortality rates used in the December 31, 2015 valuation were based on the RP-2000 Combined Mortality Table for Males or Females, as appropriate, with adjustments for mortality improvements based on a projection of Scale AA to 2020 with Males set back 1 year, and Females set back 2 years. Active member mortality was based upon the same mortality rates but adjusted to 55 percent of the base rate for males and 40 percent of the base rate for females. For disabled retirees, the RP-2000 Disabled Mortality Table (set back 2 years for males and set back 2 years for females) was assumed.

The actuarial assumptions used in the December 31, 2015 valuation were based on the results of an actuarial experience study for the period January 1, 2008 through December 31, 2011, adopted by PERA’s Board on November 13, 2012, and an economic assumption study, adopted by PERA’s Board on November 15, 2013 and January 17, 2014.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5:**     **DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

As a result of the 2016 experience analysis and the October 28, 2016 actuarial assumptions workshop, revised economic and demographic actuarial assumptions including withdrawal rates, retirement rates for early reduced and unreduced retirement, disability rates, administrative expense load, and pre- and post-retirement and disability mortality rates were adopted by PERA's Board on November 18, 2016 to more closely reflect PERA's actual experience. As the revised economic and demographic assumptions are effective as of the measurement date, December 31, 2016, these revised assumptions were reflected in the total pension liability roll-forward procedures.

Healthy mortality assumptions for active members reflect the RP-2014 White Collar Employee Mortality Table, a table specifically developed for actively working people. To allow for an appropriate margin of improved mortality prospectively, the mortality rates incorporate a 70 percent factor applied to male rates and a 55 percent factor applied to female rates.

Healthy, post-retirement mortality assumptions reflect the RP-2014 White Collar Healthy Annuitant Mortality Table, adjusted as follows:

- **Males:** Mortality improvement projected to 2018 using the MP-2015 projection scale, a 93 percent factor applied to rates for ages less than 80, a 113 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.
- **Females:** Mortality improvement projected to 2020 using the MP-2015 projection scale, a 68 percent factor applied to rates for ages less than 80, a 106 percent factor applied to rates for ages 80 and above, and further adjustments for credibility.

For disabled retirees, the mortality assumption was changed to reflect 90 percent of the RP-2014 Disabled Retiree Mortality Table.

The long-term expected return on plan assets is reviewed as part of regular experience studies prepared every four or five years for PERA. Recently, this assumption has been reviewed more frequently. The most recent analyses were outlined in presentations to PERA's Board on October 28, 2016. As a result of the October 28, 2016 actuarial assumptions workshop and the November 18, 2016 PERA Board meeting, the economic assumptions changed, effective December 31, 2016, as follows:

- Investment rate of return assumption decreased from 7.50 percent per year, compounded annually, net of investment expenses to 7.25 percent per year, compounded annually, net of investment expenses.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

- Price inflation assumption decreased from 2.80 percent per year to 2.40 percent per year.
- Real rate of investment return assumption increased from 4.70 percent per year, net of investment expenses, to 4.85 percent per year, net of investment expenses.
- Wage inflation assumption decreased from 3.90 percent per year to 3.50 percent per year.

Several factors were considered in evaluating the long-term rate of return assumption for the SCHDTF, including long-term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation.

As of the November 18, 2016 adoption of the current long-term expected rate of return by the PERA Board, the target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>30 Year Expected Geometric Real Rate of Return</b>
U.S. Equity – Large Cap	21.20%	4.30%
U.S. Equity – Small Cap	7.42%	4.80%
Non-U.S. Equity – Developed	18.55%	5.20%
Non-U.S. Equity – Emerging	5.83%	5.40%
Core Fixed Income	19.32%	1.20%
High Yield	1.38%	4.30%
Non-U.S. Fixed Income – Developed	1.84%	0.60%
Emerging Market Debt	0.46%	3.90%
Core Real Estate	8.50%	4.90%
Opportunity Fund	6.00%	3.80%
Private Equity	8.50%	6.60%
Cash	1.00%	0.20%
<b>Total</b>	<b>100.00%</b>	

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN**(Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

In setting the long-term expected rate of return, projections employed to model future returns provide a range of expected long-term returns that, including expected inflation, ultimately support a long-term expected rate of return assumption of 7.25%.

*Discount rate.* The discount rate used to measure the total pension liability was 5.26 percent. The projection of cash flows used to determine the discount rate applied the actuarial cost method and assumptions shown above. In addition, the following methods and assumptions were used in the projection of cash flows:

- Updated economic and demographic actuarial assumptions adopted by PERA's Board on November 18, 2016.
- Total covered payroll for the initial projection year consists of the covered payroll of the active membership present on the valuation date and the covered payroll of future plan members assumed to be hired during the year. In subsequent projection years, total covered payroll was assumed to increase annually at a rate of 3.50%.
- Employee contributions were assumed to be made at the current member contribution rate. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.
- Employer contributions were assumed to be made at rates equal to the fixed statutory rates specified in law and effective as of the measurement date, including current and estimated future AED and SAED, until the Actuarial Value Funding Ratio reaches 103%, at which point, the AED and SAED will each drop 0.50% every year until they are zero. Additionally, estimated employer contributions included reductions for the funding of the AIR and retiree health care benefits. For future plan members, employer contributions were further reduced by the estimated amount of total service costs for future plan members not financed by their member contributions.
- Employer contributions and the amount of total service costs for future plan members were based upon a process used by the plan to estimate future actuarially determined contributions assuming an analogous future plan member growth rate.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
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**NOTE 5:**     **DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

- The AIR balance was excluded from the initial fiduciary net position, as, per statute, AIR amounts cannot be used to pay benefits until transferred to either the retirement benefits reserve or the survivor benefits reserve, as appropriate. As the ad hoc post-retirement benefit increases financed by the AIR are defined to have a present value at the long-term expected rate of return on plan investments equal to the amount transferred for their future payment, AIR transfers to the fiduciary net position and the subsequent AIR benefit payments have no impact on the Single Equivalent Interest Rate (SEIR) determination process when the timing of AIR cash flows is not a factor (i.e., the plan's fiduciary net position is not projected to be depleted). When AIR cash flow timing is a factor in the SEIR determination process (i.e., the plan's fiduciary net position is projected to be depleted), AIR transfers to the fiduciary net position and the subsequent AIR benefit payments were estimated and included in the projections.
  
- Benefit payments and contributions were assumed to be made at the end of the month.

Based on the above assumptions and methods, the projection test indicates the SCHDTF's fiduciary net position was projected to be depleted in 2041 and, as a result, the municipal bond index rate was used in the determination of the discount rate. The long-term expected rate of return of 7.25 percent on pension plan investments was applied to periods through 2041 and the municipal bond index rate, the December average of the Bond Buyer General Obligation 20-year Municipal Bond Index published weekly by the Board of Governors of the Federal Reserve System, was applied to periods on and after 2041 to develop the discount rate. For the measurement date, the municipal bond index rate was 3.86 percent, resulting in a discount rate of 5.26 percent.

As of the prior measurement date, the projection test indicated the SCHDTF's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments of 7.50 percent was applied to all periods of projected benefit payments to determine the total pension liability. The discount rate determination did not use a municipal bond index rate and the discount rate was 7.50 percent, 2.24 percent higher compared to the current measurement date.



FORT COLLINS MONTESSORI SCHOOL  
 NOTES TO THE FINANCIAL STATEMENTS  
 June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions** (Continued)

*Sensitivity of the School proportionate share of the net pension liability to changes in the discount rate.* The following presents the proportionate share of the net pension liability calculated using the discount rate of 5.26 percent, as well as what the proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.26 percent) or 1-percentage-point higher (6.26 percent) than the current rate:

	1% Decrease (4.26%)	Current Discount Rate (5.26%)	1% Increase (6.26%)
Proportionate share of the net pension liability	\$3,568,005	\$2,837,452	\$2,242,443

*Pension plan fiduciary net position.* Detailed information about the SCHDTF's fiduciary net position is available in PERA's comprehensive annual financial report which can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

**Other Post-Employment Benefits**

Health Care Trust Fund

*Plan Description* – The School contributes to the Health Care Trust Fund ("HCTF"), a cost-sharing multiple-employer healthcare trust administered by PERA. The HCTF benefit provides a health care premium subsidy and health care programs (known as PERACare) to PERA participating benefit recipients and their eligible beneficiaries. Title 24, Article 51, Part 12 of the C.R.S., as amended, establishes the HCTF and sets forth a framework that grants authority to the PERA Board to contract, self-insure and authorize disbursements necessary in order to carry out the purposes of the PERACare program, including the administration of health care subsidies. PERA issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for the HCTF. That report can be obtained at [www.copera.org/investments/pera-financial-reports](http://www.copera.org/investments/pera-financial-reports).

FORT COLLINS MONTESSORI SCHOOL  
 NOTES TO THE FINANCIAL STATEMENTS  
 June 30, 2017

**NOTE 5: DEFINED BENEFIT PENSION PLAN** (Continued)

**Other Post-Employment Benefits** (Continued)

*Funding Policy* – The School is required to contribute at a rate of 1.02 percent of PERA-includable salary for all PERA members as set by statute. No member contributions are required. The contribution requirements for the Academy are established under Title 24, Article 51, Part 4 of the C.R.S., as amended. The apportionment of the contributions to the HCTF is established under Title 24, Article 51, Section 208(1)(f) of the C.R.S., as amended. For the years ending June 30, 2017, 2016 and 2015, the School’s employer contributions to the HCTF was and \$5,452, \$3,456 and \$2,479, respectively, equal to their required contributions for the year.

**NOTE 6: COMMITMENTS AND CONTINGENCIES**

**Building Lease**

During the year ended June 30, 2016, the School entered into lease agreements with Immanuel Christian Reformed Church (“ICRC”) and Westminster Presbyterian Church (“WPC”) for the use of the School’s current facilities. Both leases expire on June 30, 2018 and both have an option to renew at the end of the lease term. As part of the lease agreements, the School is responsible for all building and property related repairs and maintenance, including general upkeep of the premises.

Per the terms of WPC lease agreement, the School has agreed to pay for costs of installation of a fire alarm system, electrician, and door hardware (“fire regulatory costs”) and the WPC will reimburse the School up to 70%. These costs will be reimbursed by reducing monthly lease payments from August 2016 through June 2016 by 1/11<sup>th</sup> of 70% of the total fire regulatory costs. As of June 30, 2017, the School paid a total of \$24,025, of which \$12,889 is reimbursable by WPC.

Future minimum rentals related to these leases are as follows:

Year Ended June 30,	
2018	\$ <u>93,369</u>
Total future minimum lease payments	\$ <u><u>93,369</u></u>

Rent expense of \$78,543 was recorded in the financial statements for the year ended June 30, 2017.

FORT COLLINS MONTESSORI SCHOOL  
NOTES TO THE FINANCIAL STATEMENTS  
June 30, 2017

**NOTE 6:**     **COMMITMENTS AND CONTINGENCIES** (Continued)

**Claims and Judgments**

The School participates in a number of federal and state programs that are fully or partially funded by grants received from other governmental units. Expenditures financed by grants are subject to audit by the appropriate grantor government. If expenditures are disallowed due to noncompliance with grant program regulations, the School may be required to reimburse the grantor government. As of June 30, 2017, significant amounts of grant expenditures have not been audited, but the School believes that disallowed expenditures, if any, based on subsequent audits will not have a material effect on the overall financial position of the School.

**Tabor Amendment**

In November 1992, Colorado voters passed the Tabor Amendment to the State Constitution, which limits state and local government tax powers and imposes spending limitations. Fiscal year 1993 provides the basis for limits in future years to which may be applied allowable increases for inflation and student enrollment. Revenue received in excess of the limitations may be required to be refunded. The School believes it has complied with the Amendment.

As required by the Amendment, the School has established a reserve for emergencies. At June 30, 2017, the reserve of \$30,000 was recorded as a reservation of fund balance in the General Fund

**NOTE 7:**     **DEFICIT NET POSITION**

The net position of the governmental activities is in a deficit position of \$1,005,043 due to the School including its Net Pension Liability per the requirements of GASB Statement No. 68.

**REQUIRED SUPPLEMENTARY INFORMATION**

FORT COLLINS MONTESSORI SCHOOL

GENERAL FUND  
 BUDGETARY COMPARISON SCHEDULE  
 Year Ended June 30, 2017

	2017		VARIANCE Positive (Negative)	2016 ACTUAL
	ORIGINAL AND FINAL BUDGET	ACTUAL		
REVENUES				
Local Sources				
Per Pupil Revenue	\$ 547,648	\$ 543,764	\$ (3,884)	\$ 397,320
Tuition and Fees	447,240	361,874	(85,366)	255,668
Grants and Donations	5,000	51,468	46,468	3,988
Interest	-	-	-	1
Other Local Revenue	-	31	31	150
State and Federal Sources				
Grants and Donations	35,303	37,343	2,040	260,884
 TOTAL REVENUES	 1,035,191	 994,480	 (40,711)	 918,011
EXPENDITURES				
Salaries	526,147	521,129	5,018	340,174
Employee Benefits	157,740	138,143	19,597	88,762
Purchased Services	273,595	300,587	(26,992)	193,529
Supplies and Materials	32,490	16,637	15,853	249,089
Property	2,400	3,403	(1,003)	20,081
Other	607	866	(259)	4,531
 TOTAL EXPENDITURES	 992,979	 980,765	 12,214	 896,166
 CHANGE IN FUND BALANCES	 42,212	 13,715	 (28,497)	 21,845
FUND BALANCE, Beginning	108,513	121,955	13,442	100,110
FUND BALANCE, Ending	\$ 150,725	\$ 135,670	\$ (15,055)	\$ 121,955

See the accompanying independent auditors' report.

FORT COLLINS MONTESSORI SCHOOL

SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE  
SCHOOL DIVISION TRUST FUND

Years Ended December 31,

	<u>2014</u>	<u>2015</u>	<u>2016</u>
School's proportionate share of the Net Pension Liability	0.0052%	0.0069%	0.0095%
School's proportionate share of the Net Pension Liability	\$ 698,387	\$ 1,054,743	\$ 2,837,452
School's covered-employee payroll	\$ 107,934	\$ 300,540	\$ 427,724
School's proportionate share of the Net Pension Liability as a percentage of its covered-employee payroll	647.1%	350.9%	663.4%
Plan fiduciary net position as a percentage of the total pension liability	62.8%	59.2%	43.1%

See the accompanying independent auditors' report.

FORT COLLINS MONTESSORI SCHOOL  
 SCHEDULE OF THE SCHOOL'S CONTRIBUTIONS  
 SCHOOL DIVISION TRUST FUND

Years Ended June 30,

	2015	2016	2017
Statutorily required contributions	\$ 43,619	\$ 63,562	\$ 103,762
Contributions in relation to the Statutorily required contributions	43,619	63,562	103,672
Contribution deficiency (excess)	\$ -	\$ -	\$ 90
School's covered-employee payroll	\$ 243,001	\$ 338,830	\$ 534,522
Contributions as a percentage of covered-employee payroll	17.95%	18.76%	19.40%

See the accompanying independent auditors' report.